PEACOCK & CO Solicitors

Residential Property – Our Service and the Costs

At Peacock and Co Solicitors, we offer clarity from the very start of the conveyancing process. We are always upfront and transparent with our fees and provide detailed information below on our pricing structures. However, as every case is different, we do encourage you to contact us to discuss your matter and obtain a bespoke estimate of fees, so you know exactly what to expect going forward.

Our dedicated residential property team delivers high quality work in all matters relating to residential property matters and conveyancing. The team has expertise in high value estates, freehold and leasehold sales and purchases, new build and off plan properties, lease extensions, collective enfranchisement, transfers of equity and re-mortgages.

We have set out below our pricing structures. However we do encourage you to contact us for an accurate fee estimate. Our fees are exclusive of VAT, which is charged at 20%.

Purchase		Sale		Re-mortgage
What is the estimated fee?		What is the estimated fo	ee?	What is the estimated fee?
Our fee for dealing with a standard conveyancing freehold property purchase depends on the purchase price for the property:		Our fee for dealing conveyancing freehold pr on the sale price for the p	coperty sale depends	mortgage on a freehold property is £850 plus VAT.
Value	Fee	Value	Fee	For standard leasehold re-mortgages we charge £995 plus VAT.
Value Up to $\pounds 250,000$ $\pounds 250,001 - \pounds 500,000$ $\pounds 500,001 - \pounds 700,000$ $\pounds 700,001 - \pounds 850,000$ Over $\pounds 850,000$	£1,795 plus VAT £1,895 plus VAT £1,995 plus VAT £2,045 plus VAT Please call us to obtain a bespoke estimate	Up to £250,000 £250,001 - £500,000 £500,001 - £700,000 £700,001 - £850,000 Over £850,000	£1,595 plus VAT £1,695 plus VAT £1,795 plus VAT £1,895 plus VAT £1,895 plus VAT Please call us to obtain a bespoke estimate	AND You should note that for all new clients of the firm, we will conduct an electronic ID search for anti-money laundering compliance. The
For standard leasehold purchases, we charge an additional £250 plus VAT. For new build properties, we charge an additional £175 plus VAT with a minimum of £1,995 plus VAT.		For standard leasehold s additional £250 plus VA' Additional fees may app fall outside of a nor	T. ply for matters that	administrative fee for arranging these checks starts from £30 plus VAT. If we are arranging the transfer of funds electronically, we will charge a fee for our time involved in arranging each transfer, for example sending the

 Additional fees may apply for matters that fall outside of a normal conveyancing transaction. Please see "Potential Additional Fees" section below. AND You should note that for all new clients of the firm, we will conduct an electronic ID search for anti-money laundering compliance. The administrative fee for arranging these checks start at £30 plus VAT. If we are arranging the transfer of funds electronically, we will charge a fee for our time involved in arranging each transfer, for example sending completion money to your seller's solicitors on completion, the cost of this and the amount we pay to the bank for the transfer is £40 plus VAT. 	 transaction. Please see "Potential Additional Fees" section below. AND You should note that for all new clients of the firm, we will conduct an electronic ID search for anti-money laundering compliance. The administrative fee for arranging these checks start at £30 plus VAT. If we are arranging the transfer of funds electronically, we will charge a fee for our time involved in arranging each transfer, for example sending the proceeds of sale to you on completion, the cost of this and the amount we pay to the bank for the transfer is £40 plus VAT. 	proceeds of sale to you on completion, the cost of this and the amount we pay to the bank for the transfer is £40 plus VAT.
Average timescales	Average timescales	Average timescales
How long it will take from your offer being accepted until you can move in to your new home will depend on several factors.	How long it will take from you accepting the buyer's offer to completing sale will depend on several factors.	Usually, the average process for a freehold property re-mortgage to complete can range between 2 to 4 weeks, dependent on when the offer of
Usually, the average process for a freehold property takes between 6 to 8 weeks to exchange, and a further 2 weeks before completion, dependent on all parties involved being agreeable to the completion date.	Usually, the average process takes between 6 to 8 weeks to exchange, and a further 2 weeks before completion, dependent on all parties involved being agreeable to the completion date.	loan and searches are received. Leasehold transactions can take longer due to the information that is required from the freeholder/landlord.
Leasehold transactions can take longer due to the information packs that are required from the freeholder/landlord.	It can be quicker or slower, depending on the parties in the chain. For example, if you are	

It can be quicker or slower, depending on the parties in the chain. For example, if you are a first-time buyer, purchasing a new build property with a mortgage in principle, it could several months. However, if you are buying a leasehold property that requires an extension of the lease, this can take significantly longer. In such, a situation additional charges would apply.	selling to a buyer involved in a chain, or a first-time buyer. However, if you are selling a leasehold property that requires an extension of the lease, this can take significantly longer. In such, a situation additional charges would apply. Leasehold matters often take longer due to the additional parties involved in the transaction, including landlords/managing agents/companies.	
The Service In acting for you in respect of your purchase	The Service In acting for you in respect of your sale of a	The Service In acting for you in respect of a re-
 of a freehold residential property, we will: Provide a member of our residential property team to work on your matter Take your initial instructions and give you initial advice Conduct anti-money laundering checks and where necessary make further enquiries in respect of source of funds Receive and advise on draft contract and related documents Carry out the requisite searches, applicable to the property you are purchasing Make any necessary enquiries of seller's solicitor Provide you with an initial report on title and a search report on all documents and information received If you are buying with an aid of a mortgage, we shall review your offer of 	 freehold residential property, we will: Provide you with a dedicated and experienced member of our team to work on your matter Take your initial instructions and give you initial advice Obtain title documents from the Land Registry and prepare the contact pack once you have completed the initial property information forms for the property you are selling Draft your contract for sale and issue to the buyer's solicitors Take your instructions on any enquiries raised by your buyer's solicitors Obtain an interim redemption statement if you have a mortgage on the property Send you the final contract and arrange for you to sign in readiness for exchange 	 mortgage of freehold residential property, we will: Provide a member of our residential property team to work on your matter Take your initial instructions and give you initial advice Receive and advise on offer of loan and any special conditions and provide you with a report. Carry out the requisite searches required by your lender Send mortgage deed to you for signature Agree a completion date Complete the certificate of title and request draw down Advise you of the monies needed or surplus for completion Complete the matter

 conditions or special conditions and provide you with a report, to include the mortgage deed Send final contract to you for signature Agree a completion date (date from which you own the property) Exchange contracts and notify you that this has happened Advise you of the monies needed for completion Submit the certificate of title to your lender in order to request the mortgage advance Complete purchase Deal with payment of Stamp Duty Land Tax Deal with application for registration at Land Registry Send you your registration documents once the registration formalities have been concluded Please note the fee is based on all documents and communications being sent to you electronically 	 you will no longer own the property and will have had to vacate the premises) Exchange contracts and notify you that this has happened Approve transfer from the buyer's solicitors and send to you for signature and witnessing Request your estate agent's commission account for settlement on completion Request a final redemption statement from your lender Complete your transaction and send you the proceeds of sale once all fees and balances due have been paid, to include the redemption of your mortgage Send the executed transfer to the buyer's solicitors Obtaining discharge documents and sending to the buyer's solicitors following completion Please note the fee is based on all documents, communications being sent to you electronically In relation to leasehold properties we will also: 	 registration at Land Registry Send you your registration documents once the registration formalities have been concluded Please note the fee is based on all documents and communications being sent to you electronically In relation to leasehold properties we will also: Review your lease and report on the terms of the lease in accordance with the UK Finance Handbook Advise you of any additional costs required pursuant to the Lease in respect of landlord/ managing agents/management company involved, as appropriate Request and review your buildings insurance policy Make enquiries with the Landlords or their agents via the seller's solicitors in respect of any outstanding service charge or ground rent arrears
 Review your lease and report to you on the terms of the lease Advise you of any additional costs required pursuant to the lease in respect of landlord/ managing agents/ management company involved, as appropriate 	 Obtain a copy of your Lease from the Land Registry/ you Contact the landlord/managing agent for replies to standard leasehold enquiries and raise any specific enquiries raised by your buyer's solicitors to the landlord or their agents 	

 Advise on service charge and ground rent pursuant to the lease Make enquiries with the landlord or their agents via the seller's solicitors in respect of the arrangements for management/maintenance of the building in which your property is located, including common parts 	 Advise you of any additional costs required pursuant to the lease in respect of landlord/managing agents/ management company involved, as appropriate Advise on service charge and ground rent pursuant to the lease 	
Information on Estimated Fees	Information on Estimated Fees	
Your fee will reflect work involved in your transaction. Our fee assumes that:	Your fee will reflect work involved in your transaction.	
 This is a normal conveyancing transaction and that no unforeseen matters arise, including for example (but not limited to) a defect in title which requires remedying prior to completion or the preparation of additional documents ancillary to the main transaction. If a leasehold purchase, this is the assignment of an existing lease and not the grant of a new lease in leasehold matters. The transaction is concluded in a timely manner and no unforeseen complication arises All parties to the transaction are cooperative and there is no unreasonable delay from third parties providing documentation No indemnity policies are required. Additional disbursements may apply if indemnity policies are required There may be additional documents and, requirements of your specific purchase, 	There may be additional documents and requirements of your specific sale, be it based on the documentation required to transfer the title into the buyer's name, or to deal with specific parties involved in your transaction. We have set out in the "Potential Additional Fees" section situations that may arise which would require us to charge you additional fees. We will of course notify you of any additional costs and disbursements before they are incurred. Please note that if for any reason we are unable to proceed, or you choose to close your matter after you have instructed us, you will still be charged for any work (including additional work) that we have carried out. Preferential rates may apply to returning clients and those that are recommended to us by one of our business partners. Please	

based on the documentation required to transfer the title into your name, or to deal with specific parties involved in your transaction.	contact us to find out more about any discounts that may be applicable.	
We have set out in the "Potential Additional Fees" section situations that may arise which would attract additional fees. We will of course notify you of any additional costs and disbursements before they are incurred.		
Please note that if for any reason we are unable to proceed, or you choose to close your matter after you have instructed us, you will still be charged for any work (including additional work) that we have carried out.		
Preferential rates may apply to returning clients and those that are recommended to us by one of our business partners. Please contact us to find out more about any discounts that may be applicable.		
Likely disbursements and recharges/ expenses (these are costs related to your matter that are payable to third parties. We handle the payment of the disbursement on your behalf to ensure a smoother process)	Likely disbursements and recharges/ expenses (these are costs related to your matter that are payable to third parties. We handle the payment of the disbursement on your behalf to ensure a smoother process)	Likely disbursements and recharges/ expenses (these are costs related to your matter that are payable to third parties. We handle the payment of the disbursement on your behalf to ensure a smoother process)
 Searches £265 for the standard search package Land Registry priority searches £3 (no VAT) Bankruptcy searches (£2 per person purchasing (no VAT)) 	 Land Registry title documents (Freehold) £3 each (no VAT) Land Registry title documents (Leasehold) £3 (no VAT) 	 Land Registry title documents (Freehold) £3 each (no VAT) Land Registry title documents (Leasehold) £3 (no VAT) Searches £218 for the standard

 Land Registry Fee - this will depend on the purchase price of your property. You can calculate the fee on the Land <u>Registry's website</u> Stamp Duty Land Tax - this will depend upon the purchase price of your property. You can calculate the amount you will need to pay on <u>HMRC's website</u> 		 Search Package Land Registry priority searches £3 (no VAT) Bankruptcy searches (£2 per person purchasing (no VAT)) Land Registry fee - this will depend on the value of the mortgage you are obtaining. You can calculate the fee you will on the Land Registry's websitehttps://www.gov.uk/guidan ce/hm-land-registry-registration-services-fees
 Potential Additional Disbursements In leasehold matters we may also need to pay a fee to the landlord's solicitors or agents in respect of the notice of transfer/charge. This cost varies from one property to the next, depending on the fees specified in the lease or agreed with the landlord. We will advise you of this cost, however this usually ranges between £10-£100 per notice plus VAT In leasehold matters, the terms of the lease may require a deed of covenant. The landlord/ management company/agent may charge a fee for registering this document with them on completion of your purchase. We will advise you of this cost, if appropriate, however the cost could range between £25 to £150 plus VAT In leasehold matters, it may be required, 	 Potential Additional Disbursements In leasehold matters we may also need to pay a fee to the landlord's solicitors or agents in respect of providing replies to standard leasehold enquiries of the landlord. This cost varies from one property to the next, depending on the fees specified in the lease or agreed with the landlord. We will advise you of this cost, however this usually ranges between £100 - £500 plus VAT In leasehold matters, your lease may require for consent to be obtained from the landlord, prior to you being able to assign the lease to the purchaser. The landlord/management company/agent may charge a fee for preparing this document and provide additional requirements. We will advise you of this cost, if appropriate, however the cost 	need to pay a fee to the landlord's solicitors or agents in respect of providing replies to standard leasehold enquiries of the landlord. This cost varies from one property to the next, depending on the fees specified in the lease or agreed with the landlord. We will advise you of this cost, however this usually ranges between £100 - £500 plus VAT

 certificate of compliance from the landlord/managing agent/company. The fee will be confirmed to you once we have reviewed the lease and made enquiries with the landlord/management company/agent, however, the cost could range from £100 to £250 plus VAT You should note that these disbursements can vary from property to property and can on occasion be significantly more than the ranges given above. We can give you an accurate indication of costs once we have had sight of the specific documents for your purchase. Other disbursements may apply depending on the terms of your lease. We will update you on the specific fees upon receipt and review of the lease from the seller's solicitors. 	 could range between £25 to £200 plus VAT You should note that these disbursements can vary from property to property and can on occasion be significantly more than the ranges given above. We can give you an accurate indication of costs once we have had sight of the specific documents for your purchase. Other disbursements may apply depending on the terms of your lease. We will update you on the specific fees upon receipt and review of the lease from the seller's solicitors. 	will advise you of this cost, if appropriate, however the cost could range between £25 to £200 plus VAT
Potential Additional Fees	Potential Additional Fees	Potential Additional Fees
We always provide clients with a fee estimate at the start of each new matter, therefore if you would like a bespoke estimate for your matter, please contact us to discuss. If your case involves unexpected complications, we will always inform you, including any additional fees that may apply, so that you can make an informed decision as to how to proceed. You should be aware that additional fees will apply in the following situations:	We always provide clients with a fee estimate at the start of each new matter, therefore if you would like a bespoke estimate for your matter, please contact us to discuss. If your case involves unexpected complications, we will always inform you, including any additional fees that may apply, so that you can make an informed decision as to how to proceed. You should be aware that additional fees will apply in the following situations:	We always provide clients with a fee estimate at the start of each new matter, therefore if you would like a bespoke estimate for your matter, please contact us to discuss. If your case involves unexpected complications, we will always inform you, including any additional fees that may apply, so that you can make an informed decision as to how to proceed. You should be aware that

 Acting for an additional lender If your lender wishes for another legal representative to act for them Administering service charge retentions in leasehold matters Administration fees if you require your documents by post Approving a lease extension Approval of a tenancy agreement Additional bank transfer costs (per transfer) Administration fees for unpaid cheques Administration costs for cheques stopped at client request Completion required within 7 days of exchange of contracts Dealing with share of freehold Dealing with off-plan or new build purchases Dealing with trust property Deed of covenant Deed of grant or variation Deed of grant or variation or statement of truth 	 Administering service charge retentions in leasehold matters Administration fees if you require your documents by post Dealing with lease extension Approval of a tenancy agreement Additional bank transfer costs (per transfer) Administration fees for unpaid cheques Administration costs for cheques stopped at client request Completion required within 7 days of exchange of contracts Dealing with sitting tenants or occupiers Dealing with share of freehold for a leasehold property Dealing with trust property Dealing with solar panel leases and unusual leases Dealing with ground rent or service charge (if you are not up to date) Drafting certificate of consent/ compliance Drafting RX3/4 form to remove a restriction on the title Drafting dealing with deed of covenant Drafting and dealing with deed of 	 additional fees will apply in the following situations: Approval of a tenancy Agreement in accordance with your lender requirements. Additional bank transfer costs (per transfer) Administration fees for unpaid cheques Administration costs for cheques stopped at client request Dealing with sitting tenants or occupiers Dealing with trust property Dealing with solar panel leases and unusual leases Dealing with ground rent or service charge (if you are not up to date) Drafting RX3/4 form to remove a restriction on the title Drafting and dealing with deed of covenant File retrieval from storage General power of attorney Liaising with third party
• Deed of grant or variation	• Drafting RX3/4 form to remove a	covenantFile retrieval from storage
• Drafting statutory declaration or	• •	 Liaising with third party solicitor/conveyancer (including those acting on a related transaction or in a matrimonial dispute) Mutual deed of covenant for
 Letter of postponement or deed of postponement 	File retrieval from storageGeneral/lasting power of attorney	flying freeholdObtaining indemnity insurance

 Liaising with third party solicitor/ conveyancer (including those acting on a related sale or in a matrimonial dispute) Liaising with trustee in bankruptcy Mutual deed of covenant for flying freehold Obtaining indemnity insurance Purchase at an undervalue Registration at Companies House SDLT supplemental fee Shared equity / Help to Buy Shared ownership Simultaneous exchange and completion Staircasing Unregistered land Voluntary first registration for a sale property Help to Buy ISA This list is not exhaustive, and there may be additional fees. In addition to our legal fees for some items above you may incur an associated disbursement, such as additional Land Registry fees, or landlord fees (if appropriate). We will inform you accordingly. 	 Liaising with third party solicitor/ conveyancer (including those acting on a related purchase or in a matrimonial dispute) Matrimonial disputed sale Mutual deed of covenant for flying freehold Obtaining indemnity insurance Redeeming a lender's charge Removal of registered restriction from the Land Registry records Removal of the registered caution from the Land Registry records Repaying a legal charge/ mortgage over another property Returning original documents Sale at an undervalue Share equity / Help to Buy Shared ownership Simultaneous exchange and completion Staircasing Unregistered land Updating your name and address on the Land Registry records Voluntary first registration for a sale This list is not exhaustive, and there may be additional fees. In addition to our legal fees for some items above you may incur an associated disbursement, such as additional Land Registry fees, or landlord fees (if appropriate). We will inform you accordingly. 	 Redeeming a lender's charge (per redemption) Removal of registered restriction from the Land Registry records Removal of the registered caution from the Land Registry records Repaying a legal charge/ mortgage over another property Returning original documents This list is not exhaustive, and there may be additional fees. In addition to our legal fees for some items above you may incur an associated disbursement, such as additional Land Registry fees, or landlord fees (if appropriate). We will inform you accordingly.
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